# PART 551—RECORDKEEPING AND CONFIRMATION REQUIREMENTS FOR SECURITIES TRANSACTIONS

Sec.

- 551.10 What does this part do?
- 551.20 Must I comply with this part?
- 551.30 What requirements apply to all transactions?
- 551.40 What definitions apply to this part?

#### Subpart A—Recordkeeping Requirements

- 551.50 What records must I maintain for securities transactions?
- 551.60 How must I maintain my records?

## Subpart B—Content and Timing of Notice

- 551.70 What type of notice must I provide when I effect a securities transaction for a customer?
- 551.80 How do I provide a registered broker-dealer confirmation?
- 551.90 How do I provide a written notice? 551.100 What are the alternate notice re-
- quirements? 551.110 May I provide a notice electroni-
- cally? 551.120 May I charge a fee for a notice?

#### Subpart C—Settlement of Securities Transactions

551.130 When must I settle a securities

# Subpart D—Securities Trading Policies and Procedures

- 551.140 What policies and procedures must I maintain and follow for securities transactions?
- 551.150 How do my officers and employees file reports of personal securities trading transactions?

AUTHORITY: 12 U.S.C. 1462a, 1463, 1464,

Source: 67 FR 76299, Dec. 12, 2002, unless otherwise noted.

#### §551.10 What does this part do?

This part establishes recordkeeping and confirmation requirements that apply when a savings association ("you") effects certain securities transactions for customers.

## §551.20 Must I comply with this part?

- (a) *General.* Except as provided under paragraph (b) of this section, you must comply with this part when:
- (1) You effect a securities transaction for a customer.

- (2) You effect a transaction in government securities.
- (3) You effect a transaction in municipal securities and are not registered as a municipal securities dealer with the SEC.
- (4) You effect a securities transaction as fiduciary. If you are a Federal savings association, you also must comply with 12 CFR part 550 when you effect such a transaction. If you are a State savings association, you must comply with applicable law when you effect such a transaction.
- (b) Exceptions—(1) Small number of transactions. You are not required to comply with §551.50(b) through (d) (recordkeeping) and §551.140(a) through (c) (policies and procedures), if you effected an average of fewer than 500 securities transactions per year for customers over the three prior calendar years. You may exclude transactions in government securities when you calculate this average.
- (2) Government securities. If you effect fewer than 500 government securities brokerage transactions per year, you are not required to comply with §551.50 (recordkeeping) for those transactions. This exception does not apply to government securities dealer transactions. See 17 CFR 404.4(a).
- (3) Municipal securities. If you are registered with the SEC as a "municipal securities dealer," as defined in 15 U.S.C. 78c(a)(30) (see 15 U.S.C. 78o-4), you are not required to comply with this part when you conduct municipal securities transactions.
- (4) Foreign branches. You are not required to comply with this part when you conduct a transaction at your foreign branch.
- (5) Transactions by registered broker-dealers. You are not required to comply with this part for securities transactions effected by a registered broker-dealer, if the registered broker-dealer directly provides the customer with a confirmation. These transactions include a transaction effected by your employee who also acts as an employee of a registered broker-dealer ("dual employee").